

## 2019 Colonel Gray Graduation Memo

Important Dates and Information for Graduating Students

### Student Services Department Notes:

- All student going to a post-secondary institution next year are required to complete a **FINAL TRANSCRIPT REQUEST FORM** on the green sheet and turn it into Valerie in student services. The cost is \$2 per transcript. The green form and money must be into student services by June 14 to ensure that your final transcript is sent in a timely manner.
- Any student receiving a scholarship who would like to be recognized at graduation must turn in a **copy of the letter with the scholarship offer to student services before the final day of exams (June 14)**. In the past, many students did not do this and as a result were not recognized at graduation. Please bring in a copy of your accepted offer so that we do not miss you.
- Your grad picture by Lifetouch Photography taken earlier this year will be used for the grad composite of the class of 2019. If your picture was not taken by Lifetouch, you need to contact Mr. Rick Dempsey at 902-940-6543 as soon as possible. **Only the pictures taken by Lifetouch go on the composite.**
- We also use a grad picture as part of a slide show at graduation. If your grad picture was not taken by Lifetouch Photography, please forward your picture (JPEG format) to Mr. MacDougald so it can be added to the slide show. The deadline is June 3, 2019.

### Wednesday, May 29, 2019

- Students will receive School Cash statements. Fees can be paid on-line through School Cash or in the main office by cash or cheque. Grads must have all accounts settled before a graduation gown will be assigned on June 20, 2019 and before a final transcript is sent out.

### Monday, June 3 to Friday, June 7, 2019 – Prom Bracelet Sales

- Prom bracelets will be available to purchase on-line through School Cash and from Mrs. Profit in the Library starting on June 3rd, for \$15.00. Bracelets purchased after June 7 will be \$20 each.
- **Monday, June 10 to Friday, June 14 2019.**
  - Bracelets will be distributed by Ms. Profit in the library before exams in the morning, during breaks and after school.
  - Each graduate must purchase and pick up his/her own bracelet and sign the contract. Grads can purchase an additional bracelet if they have a non-graduate guest.

### Friday, June 7, 2019 Homeroom – tasks for graduating students

- All overdue library books are to be returned or paid for to Mrs. Profit.
- Lockers must be emptied with the lock given to your homeroom teacher of first semester.
- Textbooks must be returned to subject teachers on the last day of classes (June 7), or on the day of the final exam.

### Monday, June 10 to Friday, June 14, 2019 – Final Examinations:

- Examinations will be written in designated classrooms as per the exam schedule on the Colonel Gray website at <http://www.colonelgray.com/>
- Colonel Gray policy states that exams are to be written on the day they are scheduled. Only in extenuating circumstances such as illness or bereavement are exams re-scheduled.
- Permission to rewrite at a different time must be requested by the parent and obtained from Mr. Cole prior to the scheduled exam time.

### Tuesday, June 18, 2019 - Graduation Dance and Prom - Memorial Hall at the Confederation Centre

- 6:30 p.m. - Picture of the graduates is planned for the step at St. Dunstan's Basilica Church. Everyone will then walk together over to the amphitheater at the back of the Confederation Centre for the walk in. If raining, please bring an umbrella.
- 7:00 p.m. - Grads and guests enter the dance through the staff receiving line in the amphitheater. Each graduate is introduced to the crowd as they enter the dance. Grads and guests must have their bracelets on their wrist.
- 8:30 p.m. - Doors to the dance close. No one is admitted or readmitted after 8:30 p.m. **Dance is over at 10pm**
- Prom Details:
  - Prom is an activity that is hosted by parents and supported by teachers and administrators.
  - Guests (dates), tuxedos, gowns, are not expected or required. Just dress up and join the fun.
  - Bring money to buy refreshments on site to quench your thirst.

- Guests must be of “high school age” (less than 21 years old) or have special permission from Ms. Lecours.
- Some teachers and students are hosting a Prom Spa at the school on prom day for any grad who would like to have his/her hair and make-up done and prep for the prom. Please see Ms. Arbing to set up an appointment.
- The prom dance is a drink and drug- free school event, so school rules apply. Grads are responsible for themselves and their guest’s behavior. If drinking or drug use is suspected, parents will be contacted, and the grad and guest will be removed from the dance and will not be allowed to participate in the remainder of Prom or Safe Grad. City Police officers will assist in event security.
- Don’t forget to submit your Baby Pictures to [mgdow1@gmail.com](mailto:mgdow1@gmail.com) for the slide show.
- The graduation dance/prom at the Confederation Centre is organized by a group of Colonel Gray parents. **This event is the only prom activity endorsed and supervised by Colonel Gray staff.** Any other prom party is left to the discretion of the students and their parents.

#### **Thursday, June 20, 2019 – Gown Fitting and Grad Rehearsal - Colonel Gray**

- 9:00 a.m. - 10:45 a.m. – Students arrive at the school and meet their homeroom teacher in the library.
- **All School Cash accounts must be paid in full before the report card is given out by the homeroom teacher in the library.**
- Textbooks, library books, and other items should be returned in advance but can be turned in at the library on that same day.
- The report card must be presented in the gown room to confirm that accounts are settled.
- **Accounts must be settled before a gown is fitted.**
- Gown rooms are located in rooms 210, 213, 214, and 215. Students are fitted with a gown and it is marked so the student can pick it up at 1:00 p.m. prior to the graduation service on June 21, 2019.
- 11:00 a.m. Graduation Rehearsal – all graduating students gather in the cafeteria.

#### **Friday, June 21, 2019 - Graduation Ceremony - UPEI Chi-Wan Young Sports Centre**

- Dress formally: Girls: wear a dress, skirt, dress pants, blouse, and dress shoes. Boys wear dress pants, shirt and tie, dress shoes. Bring comfy clothes to wear during safe grad activities.
- 1:00 p.m. - Grads pick up and put on their grad gowns at the school.
- 1:20 p.m. - Grads assemble on school’s front walkway for a graduate group picture in gowns.
- 1:30 p.m. - Grads load into the busses and proceed from the school bus lane directly to the Chi-Wan Young Sports Centre at UPEI. All graduates will travel as a group by bus to U.P.E.I. and return by bus (no cars) to Colonel Gray after the ceremony.
- 1:40 p.m. - Grads line up for the procession in the breezeway/corridor of the WA Murphy Student Union Building. Entrance located just kiddy-corner to the Chi-Wan Young Sports Centre. (in the lobby area where the Bookstore is). Procession begins at 1:55 p.m.
- 2:00 p.m. - The Graduation Ceremony begins.
- 4:30 p.m. - Grads load the busses (no cars) and return to the school. The Safe Grad party has officially started.
- Grads enter the school; return their gowns to hangers and on the rack in the gown rooms and change into comfortable safe grad clothes. Safe Grad t-shirts to be handed out at this time.
- 5:00 p.m. - Grads meet in the cafeteria to enjoy free pizza, pop, ice cream, more. Prizes are won, socialize and enjoy the accomplishment.
- 6:30 p.m. - Board the busses for Sandspit
- 9:15 p.m. - Leave Sandspit and board the busses for Colonel Gray
- 10:00 p.m. - School wide scavenger hunt.
- 12:00 a.m. - Milk and cookies.
- 12:00 a.m. - The hypnotist performs with the graduates in the Lecture Theatre.
- 1:30 a.m. - Schools out! Safe grad is over, Good times....Parents pick up grads. Thanks to all.