

2017 Colonel Gray Graduation Memo

Important Dates and Information for Graduating Students

Student Services Department Notes:

- Please indicate where you want your transcript(s) to be sent. There is a \$2.00 charge for each transcript.
- Graduates are asked to bring in a photocopy of any scholarships and awards they have received and **accepted** to Student Services. Only submitted offers, that CG has been made aware of, will be announced at the graduation.
- **IMPORTANT info re: TRANSCRIPTS** all universities and colleges will still require FINAL results from June. Please fill out the request form in Student Services by June 16, 2017 for us to process your request after final marks are issued. If you have an applicant number, please include it on the same line to help with the process.
Addresses for scholarships you may be applying for (due in July/August) may also be included on the form.
- Please note that you need to have your picture taken by Life Touch Photography to be included in the Grad Composite. If not done already, please contact Rick at 902-940-6543 to make arrangements for a sitting.

Monday, May 29, 2017 – Valedictorian speeches and voting – Grad information meeting – 1:55 p.m.

Monday, May 29 to Friday, June 9, 2017 – Prom Bracelet Sales

- Prom bracelets will be available to purchase [on-line through School Cash](#) for \$15.00. Bracelets purchased after June 9 will be \$20 each.
- **Monday, June 5 – 9, 2017.**
 - Bracelets will be distributed by Ms. Profit in the library.
 - Each graduate must purchase and pick up his/her own bracelet and sign the contract. Grads can purchase an additional bracelet if they have a non-graduate guest.

Tuesday, June 6, 2017 – 2:50 p.m. Homeroom meeting – tasks for graduating students

- Students will receive their most recent School Cash statement that includes fees and textbooks owing. Fees can be paid [on-line through School Cash](#) or in the main office by cash or cheque.
- All overdue library books are to be returned or paid for to Mrs. Profit.
- Lockers must be emptied with the lock locked on the hasp with the door open.
- Textbooks must be returned to subject teachers on the last day of classes June 8, or on the day of the final exam.
- **Grads must have all accounts settled before a graduation gown will be assigned on June 22, 2017.**

Friday, June 9 to Thursday, June 15, 2017 – Final Examinations:

- Examinations will be written in designated classrooms as per the exam schedule on the Colonel Gray website at <http://www.colonelgray.com/>
- Colonel Gray policy states that exams are to be written on the day they are scheduled. Only in extenuating circumstances such as illness (with medical note) or bereavement are exams re-scheduled.
- Permission to rewrite at a different time must be requested by the parent and obtained from Mr. Cole prior to the scheduled exam time.

Tuesday, June 20, 2017 - Graduation Dance and Prom - Memorial Hall at the Confederation Centre

- 6:20 p.m. - Tentative picture of the graduates is planned for the steps of Province House, depending on construction at that time. Please check the Colonel Gray Prom Facebook page for confirmation of this closer to the date. If raining, please bring an umbrella. For any other weather details on that day, please check our Facebook page as mentioned above.
- 7:00 p.m. - Grads and guests enter the dance through the staff receiving line in the amphitheatre. Each graduate is introduced to the crowd as they enter the dance. Grads and guests must have their bracelets on their wrist.
- 8:30 p.m. - Doors to the dance close. No one is admitted or readmitted after 8:30 p.m.
- Prom Details:
 - Prom is an activity that is hosted by parents and supported by teachers and administrators.
 - Guests (dates), tuxedos, gowns, are not expected or required. Just dress up and be there.
 - Bring money to buy refreshments on site to quench your thirst.
 - Guests must be of "high school age" (less than 21 years old) or have special permission from Ms. Lecours.

- Some teachers and students are hosting a Prom Spa at the school at 3:00 p.m. on prom day for any grad who would like to have his/her hair and make-up done and prep for the prom. Please see Ms. Arbing to set up an appointment.
- The prom dance is a drink and drug-free school event, so school rules apply. Breath strips will be used randomly or if drinking is suspected. Grads are responsible for themselves and their guest's behavior. If drinking or drug use is suspected, parents will be contacted, and the grad and guest will be removed from the dance and will not be allowed to participate in the remainder of Prom or Safe Grad. City Police officers will assist in event security.
- Don't forget to submit your Baby Pictures!!!
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Thursday, June 22, 2017 – Grad Rehearsal - Colonel Gray

- 9:00 a.m. - 10:45 p.m. – Students arrive at the school and meet their homeroom teacher in the library.
- **All fees must be paid on-line, in the office in advance or in the library on June 22, 2017.**
- Textbooks, library books, and other items should be returned in advance but can be turned in at the library at the latest on June 22, 2017.
- When accounts have been settled, the final report card will be given to the student by the homeroom teacher.
- The report card must be presented in the gown room to confirm that accounts are settled.
Accounts must be settled before a gown is fitted.
- Gown rooms are located in rooms 210, 213, 214, and 215. Students are fitted with a gown and it is marked so the student can pick it up at 1:00 p.m. prior to the graduation service on June 26, 2017.
- 11:00 a.m. Graduation Rehearsal – all graduating students gather in the cafeteria.

Monday, June 26, 2017 - Graduation Ceremony - UPEI Chi-Wan Young Sports Centre

- Dress formally: Girls: wear a dress, skirt, dress pants, blouse, and dress shoes. Boys wear dress pants, shirt and tie, dress shoes. Bring comfy clothes to wear during safe grad activities.
- 1:00 p.m. – Grads pick up and put on their grad gowns at the school.
- 1:20 p.m. - Grads assemble on school's front walkway for a graduate group picture in gowns.
- 1:30 p.m. – Grads load into the busses and proceed from the school bus lane directly to the Chi-Wan Young Sports Centre at UPEI. All graduates will travel as a group by bus to U.P.E.I. and return by bus (no cars) to Colonel Gray after the ceremony.
- 1:40 p.m. – Grads line up for the procession in the south and west (racket ball courts) hallway around the gym. Procession begins at 1:55 p.m.
- 2:00 p.m. – The Graduation Ceremony begins.
- 4:30 p.m. – Grads load the busses (no cars) and return to the school. The Safe Grad party has officially started.
- Grads enter the school; return their gowns to hangers and on the rack in the gown rooms and change into comfortable safe grad clothes.
- 5:00 p.m. – Grads meet in the cafeteria to enjoy free pizza, pop, ice cream, more. Prizes are won, socialize and enjoy the accomplishment.
- 6:30 p.m. - Board the busses for Sandspit
- 9:15 p.m. - Leave Sandspit and board the busses for Colonel Gray
- 10:00 p.m. – PEI Inflatables in the gym.
- 11:30 p.m. - The hypnotist performs with the graduates in the Lecture Theatre.
- 1:00 a.m. – Milk and cookies. Safe Grad is over. Good times.
- 1:30 a.m.- Schools out! Parents pick up grads. Thanks to all.